Wisconsin Perfusion Society
Board of Directors Meeting
January 9, 2016
0930-1200
BJ’s Restaurant
1201 Wisconsin Dells Parkway

To follow:
Wilderness Resort Conference Center, Glacier Canyon Lodge
Wisconsin Dells

1. Call to Order by Scott Niles at 0954
2. Approval/Additions to Agenda
3. Approval of Board Meeting Minutes (Spring 2015, Fall 2015) Motion to approve Spring Minutes: Scott Niles, Second: Jeff Edwards; Motion to approve Fall Minutes: Jeff Edwards, Second: Jim Bobby
   a. Continue to have conference calls as an option for meetings.
4. Treasurer’s Report (Harry Legaspi)
   a. Harry’s report given by Scott Niles
   b. We have about the same amount of money as last year; approximately $25,000.
   c. Harry suggests keeping the “amounts” and “number of people” the same as last year so that we don’t waste money on food.
   d. Suggestion to Jeff for having gluten free meals available for people.
   e. Price increase for the registration to occur April 1st. We need to make sure Harry/Eric has the website updated to reflect this.
5. Committee and Ad Hoc Assignee Reports
   a. Membership Committee (Matt Tittl)
      i. Current registration numbers
      ii. Registration desk – anyone who can help, please do. iPad and swipe “Square” will be provided by Kirsten. Kirsten will be helping at the table for sure.
      iii. Fee structure(s) late/on-site registration – Late ($25): April 1st, On-site ($50): starting Friday, April 15th.
      iv. Resources? Changes? Printer? – Do we have something we can use for a printer? For on-site registrations, we could just use a marker instead of printing the name badges.
   b. Awards Committee (Eric Rauch)
      i. Nomination form for WPS Awards
1. Ferries – Mike Christoforo
2. Cooksey – Dan Stark

ii. Recognition
   1. Plaque for Class A 25 years
   2. Bulletin board with Class B achievements

c. Education Committee (Jim Bobby)
   i. Room arrangements
   ii. AV equipment
   iii. Food budget/menu
   iv. Vendor exhibits/area/punch cards?
      1. Vendors will exhibit 1200-1730 Saturday
      2. Vendor access for set up by 8 AM Saturday or evening prior
      3. Some kind of punch card and some sort of giveaway – Jeff to decide.
   v. Complementary rooms to program director(s)
   vi. Storage space during the meeting still available? Per Jim Bobby – yes, we should still have the board room.

d. Nomination/Election Committee (Scott Niles)
   i. Expiring 2 year terms
      1. Vice President (Jeff Edwards)
      2. Secretary (Kirsten Kallies)
      3. Board Member at Large (Antigone Morrison)
   ii. New nominations due 2 weeks before the meeting – April 1st

e. Scholarship Committee (Brittany Hei)
   i. Balance – approximately 5-6 scholarships worth right now. $2,250
   ii. Donation box on registration site
   iii. Criteria
   iv. Email about the essay has been sent out to all program directors and the information is also on the website.

f. Manufacturer Liaison (Marianne Pilger)
   i. Issues – No issues identified at this time.
   ii. Changes to Vendor display times (noted in c. iv. above)
   iii. New people interested in helping transition this role?

g. Webmaster (Eric Rauch/Harry Legaspi)
   i. Vendor registration available again
   ii. Dates for the late fees need to be added to the website
   iii. Mobile website still listing 2013 program. Needs to be updated
   iv. Repaired
v. Paypal issues – may need help looking into this.
vi. Add a box/comment box in order to try to accommodate special dietary needs.

h. Spring Meeting Director(s) Jeff Edwards
i. Speakers / needs
   1. Need 15 more speakers
   2. Planning on getting more students from Rush and Vanderbuilt, Dr. Puca (Dr. Irani), Dr. Weiss (ascending), Dr. Mitchell (his research?), Dr. Woods/Kate Herrmann?, Amber Harmon, other Madison or Appleton area CCPs or MDs?
   3. Theme – anticoagulation
ii. Posting of date
iii. ABCP copy of program for points
iv. Speaker/disclosure terms
v. Changes to format?
i. 2017 Meeting Location/ Directors?
   i. New location for next year
      1. Start looking for dates and locations now – lots of options thrown out there for locations all around the state.
   ii. Possible Directors
      1. GB, Wausau, MCW, Appleton
j. Motion to adjourn: Scott Niles, Second: Jeff Edwards. Meeting adjourned at 1129